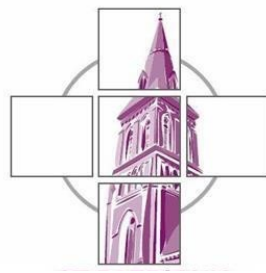


WEDDINGS



THE CATHEDRAL OF
ST PATRICK & ST JOSEPH
Te Whare-Karakia o Hato Pateriki raua ko Hato Hohepa

43 WYNDHAM STREET
AUCKLAND
NEW ZEALAND

CATHEDRAL OF
ST PATRICK & ST JOSEPH
Te Whare-Karakia o
Hato Pateriki raua ko Hato Hohepa

Congratulations on your upcoming wedding and we welcome your consideration of the use of the Cathedral for your marriage celebration.

The Cathedral of St Patrick & St Joseph is a sacred place for such a special occasion. It is the mother church and also the principal place of worship for Catholics in the Diocese of Auckland.

The first wedding celebrated on the Cathedral site occurred over 170 years ago. For some couples, celebrating their wedding with us has important significance because they have had parents and grandparents married here before them. For others, who may be relatively new to the Diocese or New Zealand, their wedding at the Cathedral marks the beginning of a family tradition.

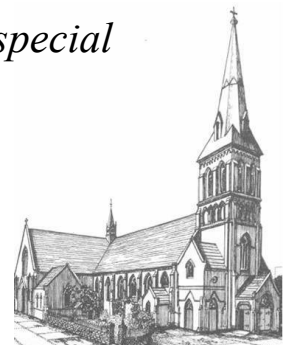
Whatever your circumstances, we know that you will respect the unique character and setting of the Cathedral.

Given its cultural significance and heritage value to our community, there are special considerations that you need be aware of when contemplating the booking of the Cathedral for your wedding.

The considerations are outlined in this booklet. Please read through these and if they meet with your expectations, please contact the Cathedral Office.

We are here to assist in making your wedding day a sacred and special occasion.

Fr Chris Denham,
Dean
Cathedral of St Patrick & St Joseph,
Auckland



GUIDELINES FOR THE USE OF THE CATHEDRAL FOR YOUR WEDDING

The following pages outline important points for you to consider before making a wedding booking at the Cathedral:

CELEBRANT

As you look ahead to your wedding day, one of the first tasks you need to do is contact a Catholic Priest who will act as your Marriage Celebrant - usually this will be your local Parish Priest. Confirm his availability on the day and time you have chosen. A minimum of six months' notice is preferable.

Your celebrant will help you prepare your order of service.

It is customary to give the priest a koha/donation for his part in preparing you for your marriage and all that is associated with your wedding ceremony.

How much, is your decision but a general guide is a donation between \$150 & \$300. This should be given directly to the priest.

The priest does not expect to be invited to the reception. However, if you intend him to be present you do need to actually invite him!

Note: All inquiries regarding the use of the Cathedral need to be addressed to the Cathedral Office, **not** to the celebrant of your wedding.

PRE-REQUISITES

One of the couple must be a baptised Catholic. Please note that all couples contemplating marriage in the Auckland Diocese are required to participate in **pre-marriage education**.

We recommend you contact the Pre-Marriage Education team by phoning **(09) 360 3025** or email marriageandfamily@cda.org.nz as soon as possible as places on these courses can sometimes fill quickly. Or visit <https://www.aucklandcatholic.org.nz/discipleship/getting-started/>

Marriage License: A license needs to be applied and paid for in advance. Contact the Department of Internal Affairs.

BOOKINGS

Due to the large number of bookings we receive, the Cathedral **does not accept tentative bookings**. Contact the Cathedral office to check the availability of dates you have in mind. We recommend you confirm your booking as soon as possible because there can often be several requests for the same day and time.

A Wedding donation of \$750 (tax deductible) is required to confirm your wedding booking.

It is also necessary to book a time for your rehearsal closer to your wedding day after first liaising with your priest.

Rehearsals can be booked Monday to Friday, and must take place before 4.30pm. The latest rehearsal time the Cathedral can be booked for is 4pm!

Please note that rehearsals are for the Bride & Groom & wedding party, if available, to walk briefly through the ceremony. It is not for organists, musicians, soloists etc to practice their pieces. In this regard rehearsals should take no longer than 30-40 minutes.

With some 3,000 people attending the four Sunday Masses and other commitments, **the Cathedral does not take bookings for weddings on Sundays.**

TIME OF ARRIVAL/DEPARTURE

The Cathedral has a busy schedule of bookings for baptisms, weddings and funerals.

It is ESSENTIAL that brides arrive on time to avoid weddings or other Cathedral services “running into each other”! Therefore **we need an assurance**, before you book, that your wedding will commence on time.

TIME OF DAY

When choosing your wedding time, the following points need to be kept in mind:

- On weekdays, there is Mass at 12:15 pm. Weddings can take place after 1.30pm.
- On Saturdays there is Mass at 8.30a.m. Weddings can be held any time after 9.30a.m.

*Again, as a courtesy to your guests, Cathedral staff and other Cathedral patrons, **we must insist that your wedding commences at the appointed time.***

TIME OF YEAR

During Lent—generally falling between February and March:

- The Church cannot celebrate weddings on Good Friday, or Holy Saturday.
- The Church is kept bare of flowers so your floral arrangements need be removed immediately after the ceremony.
- The purple banners remain in place.

During Advent—first few weeks in December:

- The Advent wreath and purple banners remain in place

Christmas—the Nativity Scene and Christmas Decorations remain in place.

FLOWERS

The Cathedral Florist is David Bell-Booth. All floral arrangements in the Cathedral and ANY decoration of the Cathedral **MUST** be made through him:

David Bell-Booth Phone: 027 287 5831

or email davidbellbooth@gmail.com

The parish is always grateful for arrangements being left in the church at the conclusion of the wedding.

On those occasions when there is more than one wedding on the same day (which is fairly frequent), David will co-ordinate with couples to discuss 'sharing flowers & costs'.

Please see the separate flyers which give you an idea of the cost of the different types of arrangements available and where they can be placed in the Cathedral.

NB: The Cathedral has undergone extensive restoration work—including refurbishment of the pews. Under **NO circumstances** are adhesives, such as adhesive tape, Sellotape, Blu-tak or pins to be used on either the wood or paint work, tile floors etc for the placing of additional decorations, cultural mats, cloths, etc.

MUSIC FOR YOUR WEDDING

Music is an important part of a wedding ceremony and the Cathedral can offer a number of options to accommodate your music needs. Separate fees apply for organists, musicians & cantors, soloists.

All music arrangements and enquiries need to be directed to the Cathedral Music Department at least three months prior to the wedding date:

You can reach them by emailing music@stpatricks.org.nz

It is not necessary for you to have specific hymns in mind or know the titles of any music. The Music administrator will contact a Cathedral organist/pianist and they, in turn will assist you on repertoire, engagement of additional musicians you may wish, and inform you of pertinent fees. Some couples choose to have a soloist or cantor. Some may like to engage a string quartet, harpist or trumpeter. All can be arranged for you.

We expect you to use a Cathedral organist/pianist. If, however, you choose to engage an independent organist or musicians, this must first be discussed with the Cathedral Music Department Administrator.

You will need to register the musicians' contact information with them.

The Music Administrator is ready to help should you have any questions or concerns, including use of Cathedral instruments.

Please note that the Great Organ can only be used by approved organists.

All Cathedral musicians are eager for you to have the most beautiful music possible for this sacred celebration.

- All music must be sacred by design.
(Popular songs are best suited to the reception.)
- The use of CD's or pre-recorded music of any kind in the Cathedral is not permitted.

BELLS

The Cathedral staff will arrange for the tower bells to be rung at the conclusion of your service.

CONFETTI

No confetti, petals or rice is to be thrown either inside or outside the Cathedral.
No bubble blowing is permitted inside the Cathedral
Please arrange for any boxes, discarded material including hymn sheets to be removed at the end of the ceremony.

PARKING

Bridal Parking & Special Guests

There is reserved parking for; bridal cars, immediate family, elderly and/or disabled guests, photographer, on each side of the main doors of the Cathedral for approximately ten cars.

Please have a designated person in the forecourt of the Square to direct special guests and re-direct any other guests from the Square to Wilson's Parking options at Hobson Street and Durham Lane.

Hobson Street car park is now operating via Pay by Plate machines & ParkMate App.

Pay By Plate

\$4.50 parking for Sunday & weekday evening church services will only be available in the basement public parking areas. There will be signage directing you.

Terms & Conditions: \$4.50 is available for Nights and Weekend Parking and will be valid for 3 hours. Casual Rates Apply Thereafter.

ParkMate App

If you use the App, \$4.50 parking for the church will be available on all public parking levels, however you will need to use a promo code to receive this discounted rate.

Terms & Conditions: \$4.50 is available for Nights and Weekend Parking and will be valid for 3 hours. Casual Rates Apply Thereafter.

Instructions

1. Download ParkMate App
2. Go to Menu / Promocode / Add Promocode
3. Input Promo code: STPATS
4. Load a credit card and start session.

For help please email support@parkmate.co.nz

Please note that \$2 Validated parking will still be available at the Wilson's car park on Durham Lane (enter from off Queen Street). You still will need to bring your ticket with you to validate in the Cathedral.

These arrangements are only available on Saturday

On weekdays normal parking fees apply on the street and parking facilities.

PHOTOGRAPHY

We are happy for you to photograph or video your wedding.

For safety reasons, cameras and video equipment cannot be operated from the choir loft. However, it should be remembered that the primary purpose of your use of the Cathedral is for your wedding ceremony. It should not be treated merely as a photographic session for photographers.

Instructions for Photographers & Video/Livestreaming Camera Operators

At the Cathedral we recognise that in today's world the recording and livestreaming through visual and audio media is a part of most weddings. We are happy to have you record the ceremony for the couple who hired you.

Unfortunately we occasionally have photographers who have no regard or understanding of the sacredness of the marriage ceremony, so we need to be clear about certain issues:

The Cathedral is a place of worship. The wedding ceremony is a sacred religious service and should be treated as such. Hence, once the ceremony has begun, photographers must **be unobtrusive and discreet**

- The pulpit was reinstated during the restoration and offers great views of the interior of the Cathedral — decide prior to the wedding if your videographer or photographer is to be stationed there.
- The Sanctuary area (raised platform on which the altar stands) is where the ceremony takes place and is out of bounds to both cameras and operators.
- The Choir loft is not available for photography or video cameras.
- Since most weddings now have the couple facing the congregation there is no need for photographers to go behind the altar area.
- Photographers should arrange their pre-wedding photo sessions to be over well before the scheduled start time of the ceremony to allow for travel to the Cathedral and final adjustments.
- If photos are to be taken as the bride arrives, the photographers should arrive early to allow this to happen.
- Most celebrants will allow photographers to come forward for the ‘Signing of the Register’.

Continued on the next page

- With the setting up of equipment for Livestreaming etc the operators should be in touch with the Cathedral office well in advance of the wedding.
- All equipment should be clear of the aisles and no tape should be put on any surfaces.
- As there are usually other and services before and after weddings all equipment must be set up quickly and removed quickly afterwards.
- Photographers should always introduce themselves to the officiating priest as soon as they arrive so as to discuss any pertinent matters prior to the Ceremony.
- Photographers should be dressed appropriately.

**Couples must give a copy of these guidelines
to their photographer and videographer.**

Some thoughts on Guests' Photography

Increasingly couples are making a plea that their guests refrain from taking photos/videos during the service. With smartphones the assembly can be a sea of raised arms and bright screens which can detract from the sacredness of the occasion. There is a strange irony about being invited to a wedding and viewing the entire ceremony behind the screen of a device!

Are they virtually present to what is happening or really present?

It can also be very distracting for guests seated behind.

Some ask that pictures not be placed on social media for a period of time.

A suggestion for your Order of Service:

The couple respectfully request that all guests honour the sanctity of the Ceremony by turning off or silencing all mobile phones and refrain from taking photographs throughout the ceremony. They also request that no photos be posted on social media of the bridal party throughout the day.

You will appreciate that the Cathedral is in constant need of maintenance and repair and that the cost of this, together with utility costs, is substantial.

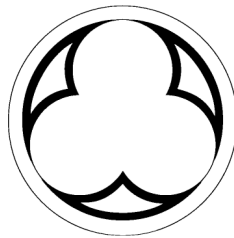
The wedding donation is for the use of the Cathedral and helps to offset some of these costs. However, we do not want to deny any couple from marrying in the Cathedral because of financial circumstances. If you would like to be married in the Cathedral but are genuinely unable to meet the cost, please speak to the Cathedral Secretary.

We would ask that those who can pay, do so generously.

Restoration Work at Cathedral

St Patrick's has been the Cathedral Parish Church since 1848 and of necessity restoration and maintenance work is required from time to time. Some work may require scaffolding and hoardings erected for safety purposes, both inside and outside the building.

We will of course endeavour to advise wedding parties in advance of any such intended work, but at times unforeseen repairs and maintenance are necessary. Please note that the Parish cannot be liable for any resulting financial loss.



SUMMARY

Wedding donation: \$750.00

Eftpos & credit card facilities are not available. Details on how to pay online are on the Wedding Booking form that is emailed to couples by the parish secretary info@stpatricks.org.nz

Music—for ALL enquiries regarding music, please contact the Music Administrator music@stpatricks.org.nz (*separate fees apply*)

Flowers—for ALL arrangements regarding flowers and decoration of the Cathedral, please contact Cathedral Florist, David Bell-Booth davidbellbooth@gmail.com (*separate fees apply*)

Marriage Preparation— Email marriageandfamily@cda.org.nz, or visit <https://www.aucklandcatholic.org.nz/discipleship/getting-started/> Or phone the Auckland Diocese Marriage & Family Office on (09) 360 3025.

Marriage License—Apply in advance to the Department of Internal Affairs. <https://www.govt.nz/browse/family-and-whanau/getting-married/get-a-marriage-licence/>